

**PRESBYTERIAN CHURCH IN TRINIDAD AND TOBAGO**  
**PRESBYTERIAN PRIMARY SCHOOLS BOARD OF EDUCATION**  
**CHURCH UPDATE FORM FOR TEACHERS EVERY SIX (6) MONTHS**  
 (APPROVED 2009)

**PERIOD OF REPORT:** From ----- To: -----

Name of Teacher ..... Rank .....

Address.....

Contact Number .....

Present School .....

Church.....

Pastoral Region .....

Date of Baptism .....

Date of Confirmation (Attach copy of certificate .....  
 For first update only)

Church membership at Confirmation .....

How often did the applicant attend weekly services of worship during period covered under this report?

.....

Once per month ( )      Twice per month ( )      Three times per month ( )

Four times per month ( )      occasionally ( )

The applicant supports the Church financially by:

Loose Offering ( )      Pledge Offering ( )      Other ( )

If other, please specify .....

.....

How long has the teacher been an active communicant member continuously for his/her present congregation?

From: \_\_\_\_\_ To: \_\_\_\_\_ No. of Years \_\_\_\_\_

In which Groups/Courts of the Church is the teacher involved?

No	Name of Groups	Dates of involvement	Congregation

In what other way/s does the teacher support the church?

.....  
.....

What leadership qualities has the teacher demonstrated in Church/Community during the period covered under this report?

.....  
.....

General Comments: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Forwarded for action by Session

\_\_\_\_\_  
Secretary-Local Board

\_\_\_\_\_  
Chairman-Local Board

\_\_\_\_\_  
Date of Local Board Meeting

\_\_\_\_\_  
Clerk of Session

\_\_\_\_\_  
Minister of Pastoral Region

\_\_\_\_\_  
Date of Session Meeting

Church Update Seen

.....  
Teacher's Signature

**(Please return the completed Form promptly to the Presbyterian Primary Schools Board)**

**Information:**

- 1 A teacher for promotion must be an active communicant member in good standing for at least eight (8) consecutive years immediately prior to applying for the post of Head of Department or Senior Teacher.**
- 2 A teacher for promotion must be an active communicant member in good standing for at least fifteen (15) consecutive years immediately prior to applying for the post of vice principal or principal.**

**The following definition is accepted by Synod to define an active communicant in good standing "should be committed members of the Presbyterian church, on the roll of a congregation and propagating the faith as**

**Conducting School Worship**

**Involvement in church Groups**

**An active use of his/her time, talents and resources for the mission of the Church**

**Regular attendance at Sunday Service (at least twice a month)**

**Person of upright moral character**